

Sheth L. H. Science College, Mansa.

(Managed by Sarvodaya Higher Education Society, Mansa)

At. Po. - MANSA-382845, Dist. : Gandhinagar, Gujarat.

Principal: Dr. J. R. Shukla
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Zone code no : 91/74

NAAC Accredited-'B' Grade

Ref. No.

Date : 29 - 06 - 2020

Minutes of the Meeting

Year 2020-21 held on 29-06-2020

Venue: Principal's Office

Date: 29-06-2020

Time: 1:30 to 3:30

Agenda of the Meeting – I

1. To welcome the newly appointed members of IQAC.
2. To review the University Examination result of the college.
3. To review the progress of the institution during the last academic year 2019-20.
4. To discuss Online teaching work due to Corona Pandemic.
5. To arrange online training, workshop & MCQ-based exams.
6. To organize online co-curricular & extracurricular activities for students.
7. To prepare and submit AQAR of 2020-21.
8. MOUs With ACRIET Pvt Ltd for IELTS as well as speaking English course.
9. To arrange Office Automation.

IQAC members, after the exchange of ideas and thoughts made on following resolutions.

Agenda Item 1: To welcome the newly appointed members of IQAC.

- The IQAC coordinator welcomed the newly appointed members appointed by the principal.

Agenda Item 2: To review the University Examination result of the college.

- The committee reviewed the online University Exam Results of Sem 2, 4 and 6 presented by the principal and expressed satisfaction with it. The committee also gave valuable suggestions for improvement.

Agenda Item 3: To review the progress of the institution during the last academic year 2019-20.

- The IQAC revised the institution's progress during the academic year 2019-20 and expressed satisfaction with the online and offline work done by the institution even during a pandemic.

(..2..)

Agenda Item 4: To discuss online teaching work due to Corona Pandemic.

- IQAC decided to organize and conduct online/offline educational work according to the pandemic situation in Corona. To do this, create user ID passwords for all the students in the MS Team software and organize the educational work in a planned manner. We also followed the SOP of GOG and GOI.

Agenda Item 5: To arrange online training, workshop & MCQ-based exams.

- It was unanimously decided to provide intensive training in MS team software for online teaching to the faculty staff and students in the special situation of Corona. It is also decided to organize OMR based MCQ exam training workshop for students, as the future University exams will be taken in OMR based MCQ method.

Agenda Item 6: To organize Online co-curricular & extracurricular activities for students.

- The committee reviewed the activities of the institution for the academic year 2019-20 the IQAC decided to increase the online/offline co-curricular & extracurricular activities during the current year.

Agenda Item 7: To prepare and submit AQAR 20 -21.

- The committee reviewed the activities and achievements of the institution for the academic year 2019-20. The committee decided to collect the necessary data and documents for AQAR, analyze it, prepare an annual report for 2020 -21 and submit it online in time.

Agenda Item 8: MOUs With ACREIT Pvt Ltd for IELTS as well as speaking English course.

- The committee is satisfied with the MOUs done with ACREIT Pvt. Ltd for IELTS, Speaking English Courses in college. It is also discussed about activities done under it. It is also decided to do more MOUs with some Institutions and Industries to enhance academic, research and placement activities.

Agenda Item 9: Office Automation

- IQAC Committee members emphasize the need for digitization required for integrating all academic and administrative activities, which is indeed important for the smooth functioning of administration activities like service records of the employees, Leave Records.

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Ref. No.

Date : 30-12-2020

Minutes of the Meeting

Year 2020-21 held on 30-12-2020

Venue: Principal's Office

Date: 30-12-2020

Time: 1:00 to 3:00

Agenda of the Meeting – II

1. To review and confirm the minutes of the last meeting.
2. To review the University Examination result of the college of Sem 1, 3 and 5 in the university Examination
3. To prepare the academic calendar for the next year 2021-22.
4. To review the progress of the institution during the last academic year 2019-20.
5. To review and give confirmation to renovate the existing room for Seminar Hall.
6. To introduce "Navy NCC" from the academic year 2021-22.
7. To review and give confirmation for the renovation of the Ground Floor of the Library Building for the Principal and Administrative office.
8. To review and give permission to paint existing buildings.

IQAC members, after an exchange of ideas and thoughts made the following resolutions.

Agenda Item 1: To review and confirm the minutes of the last meeting.

- The IQAC coordinator read the minutes of the earlier meeting and unanimously passed by the members.

Agenda Item 2: To review the University Examination result of the college.

- The committee reviewed the online University Exam Results of Sem 1, 3 and 5 presented by the principal and expressed satisfaction with it. The committee also gave valuable suggestions for improvement.

Agenda Item 3: To prepare the academic calendar for the next year 2021-22.

- The IQAC committee resolved to prepare the academic calendar for the year 2021-22.

(P.T.O)

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Agenda Item 4: To review the progress of the institution during the last academic year 2019-20.

- The IQAC revised the institution's progress during the academic year 2019-20 and expressed satisfaction with the online and offline work done by the institution even during a pandemic.

Agenda Item 5: To review and give confirmation for Seminar Hall.

- The IQAC committee review and give confirmation to convert the existing, old, and unused classroom into a seminar hall.

Agenda Item 6: To discuss online teaching work due to Corona Pandemic.

- IQAC decided to organize and conduct online/offline educational work according to the pandemic situation in Corona. To do this, create user ID passwords for all the students in the MS Team software and organize the educational work in a planned manner. It is also decided to sanitize all classes and labs.

Agenda Item 6: To introduce "Navy NCC" for the academic year 2021-22.

- The committee decided to introduce "Navy NCC" from the academic year 2021-22 for the students of the college.

Agenda Item 7: To review and give confirmation for the renovation of the Principal and Administrative office.

- The committee reviewed the Principal and Administrative office which was built many years ago. It was necessary to renovate the existing infrastructure to provide a working environment.

Agenda Item 8: To review and give confirmation to paint existing buildings.

- The committee reviewed and give confirmation to paint of buildings. It was necessary to paint the existing infrastructure to provide a working environment.